



OKALOOSA

Technical College

FLORIDA OR ALABAMA RESIDENCY DECLARATION INFORMATION

A Florida or Alabama "resident for tuition purposes" is an independent person who has, or a dependent person whose parent or legal guardian has established and maintained legal residence in Florida or Alabama for at least twelve (12) consecutive months prior to a student's initial enrollment period. Residence in Florida or Alabama must be for the purpose of establishing a permanent legal residence and not merely to just attend school at an institution of higher education. To qualify as Florida or Alabama resident for tuition purposes, you must be a U.S. citizen, permanent resident alien, or legal alien granted indefinite stay by the Bureau of Citizenship and Immigration Services. Other persons not meeting the twelve (12) consecutive month legal residence requirement may be classified as Florida or Alabama residents for tuition purposes only, if they fall within one of the limited special categories authorized by the Florida Legislature and Florida Board of Education for exemption. All other persons are ineligible for classification as "Florida or Alabama Resident for Tuition Purposes".

Documents supporting the establishment of legal residence in Florida or Alabama must be dated, issued, or filed 12 months prior to the first day of classes of the term for which an in-state classification is sought.

Who may be eligible to establish Florida or Alabama residency for tuition purposes?

1. U.S. Citizens, permanent resident alien, and certain Visa categories
2. Independent persons (**not claimed by anyone other than themselves for Federal Income Tax purposes**), who have resided, and been employed in a permanent, full-time position, in Florida or Alabama for the last twelve (12) months or more
 - a. Definition of "Independent": 24 years of age or older, married (must provide marriage certificate if student is under 24); has children who receive more than half of their support from the student; has other dependents who live with and receive more than half their support; if a veteran of the U.S. Armed Forces or is currently serving on active duty (provide DD214 for Veterans or provide military orders for active duty); both of the student's parents are deceased (provide death certificates); student was (until age 18) a ward of the court.
 - b. Definition of "Dependent": All students who do not meet the definition of an independent student shall be classified as dependent.
3. Either parent or legal guardian of a dependent child. **Federal Income Tax documents will be required to prove dependency.** The term "dependent child" means any person, whether living or not living with his/her parent or legal guardian, who is eligible to be claimed by his/her parent or legal guardian as a dependent under the Federal Income Tax code who received more than 50% of the true cost of living expenses from his/her parent or legal guardian.

Who is NOT eligible to establish Florida or Alabama residency for tuition purposes?

1. Students who are dependent on out-of-state parents (claimed on the parent(s) Federal Income Tax form).
2. Students who moved to the State of Florida or Alabama for the sole purpose of attending an Institution of higher education.
3. Students who claim independence but cannot document independence.
4. Certain Visa Categories.

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Who is exempt from establishing Florida or Alabama residency for tuition purposes?

1. Students who are exempt from paying fees (OCF, homeless waivers) are exempt from providing proof of residency F.S. 1009.25(2)(c)(d) and (f) and will need to provide proof of exemption.
2. Students paying with Florida Prepaid College Program. Each qualified beneficiary shall be classified as resident for tuition purposes, regardless of his or her actual legal residence. F.S. 1009.98(a) and will need to provide copy of FL Prepaid card.
3. New 7/1/2014: Out-of-State fee waiver for honorable discharge veterans of the U.S. Armed Forces, U.S. Reserve Forces, or the National Guard, who residing in the state while enrolled at a state university, FCS institution, career center operated by a school district under 1001.44, or charger technical center, F.S. 1009.26. Veterans are to provide their 00214.

Students must provide **TWO** forms of documentation proving at least 12 **consecutive** months' residency prior to student's **initial enrollment period**. One form **MUST** be from Tier 1. The second document may be either from Tier 1 or 2. Please review the list to determine required Florida/ Alabama residency supporting document you are providing:

TIER 1: **MUST** have at least one from this list

1. Florida/Alabama driver's license or State of Florida/Alabama ID card
2. Florida/ Alabama Voter Registration card
3. Florida/Alabama Vehicle Registration
4. Proof of permanent home in Florida or Alabama which is occupied as primary residence by the student or the student's parent/legal guardian (**if the student is a dependent child**)
5. Proof of homestead exemption in Florida or Alabama
6. Transcripts from a Florida or Alabama high school for multiple years (2 or more years), if the Florida or Alabama high school diploma or high school equivalency diploma (GED) was earned within the last twelve 12 months
7. Proof of permanent full-time employment in Florida or Alabama for at least 30 hours per week for a 12 consecutive month period
8. Proof of active duty residing or station in Florida or Alabama

TIER 2: Second document may be Tier 1 or Tier 2

1. Declaration of Domicile in Florida or Alabama
2. Proof of a Florida or Alabama occupational license
3. Proof of a Florida or Alabama incorporation
4. A document evidencing family ties in Florida
5. Proof of membership in a Florida or Alabama-based charitable or professional organization
6. Any other documentation that supports the student's request for resident status, including but not limited to, utility bills and proof of 12 consecutive months of payments; a lease agreement and proof of 12 consecutive months of payments; or an official or state, federal, or court document evidencing legal ties to Florida.

Examples of documents that may **NOT** be used are:

- Hunting/Fishing licenses
- Library cards
- Shopping club/rental cards
- Birth Certificates
- Social Security Cards
- Florida Concealed Weapons permit
- Insurance Card
- Military ID Cards